

CONDITIONS OF CONTRACTING SPACE IN EXPOKIROLAK 2018

1.- TARIFAS Y CONTRATACIONES- RATES AND HIRING

MODULAR SPACE

3X2 WITH PANELING 300€+VAT
6X2 WITH PANELING 600€+VAT
9X2 WITH PANELING 900€+VAT

Considerations of the modular space:

The modular stand includes: paneling, point of light (no lighting, or extension) and labeling at the front. You can request in info @ expokirolak, the stand without the frontal paneling and signage.

FREE SPACE

3X3 FREE SPACE 360€+ VAT
6X3 FREE SPACE 720€+ VAT
9X3 FREE SPACE 1.080€+ VAT

Considerations of the free space:

The free space includes electricity (no lighting, or extension)

2.- PAYMENT

RESERVATION

Once you fill in the form, the organization will send you an email with the confirmation of the reservation and the invoice. To finalize the reservation the exhibitor must pay 50% of the invoice by bank transfer. If you do not made the 50% payment during the 30 next days counting from when you receive de invoice, you will be informed of the automatic withdrawal of the reservation.

FINAL PAYMENT

The remaining 50% payment will be made before September 15, 20

3.- GENERAL CONDITIONS

3.1. INCLUDED SERVICES

There is daily cleaning of common areas (does not include stands).

There is day and night security and Insurance of general civil liability of the organizer. All the participative or demonstrative activity carried out by the exhibitor must comply with current regulations for this activity, being the direct responsibility of the exhibitor the breach of it, as well as for possible personal or damages material caused to third parties by the performance of the activity.

3.2. SERVICES NOT INCLUDED

There is no available space for stock storage during the fair.

The Euskalduna palace has a paid parking. There are also two nearby car parks: Plaza Euskadi and Zubiarte Shopping Center.

In case you need to use Internet service for dataphones, tablets, etc., you will have to hire it on your own.

3.3. LOADING AND UNLOADING

The Euskalduna palace has a loading dock that gives direct access to the EXPOKIROLAK Fair. It is each companies responsibility to bring the necessary means for the loading and unloading and internal movement of the materials. Once the unloading, the vehicles can NOT remain on the dock and must be removed.

3.4. RECEPTION AND COLLECTION OF MERCHANDISE BY MESSAGING

The reception of material by delivery courier will be made at the building's LOADING DOC on the following days: Wednesday 17 from 9:00 a.m. to 1:30 p.m. and from 3:30 p.m. to 5:00 p.m. Thursday 18 from 9:00 a.m. to 1:30 p.m. from 3:30 p.m. to 5:00 p.m.

The collection of the material by delivery courier will be made from your corresponding stand with the packages identified, on Monday 22 from 09:00 a.m to 1:30 p.m and from 3:30 p.m to 5:00 p.m.

3.5. SCHEDULES

Expo:

FRIDAY 19th: 12:00p.m – 8:30p.m.

SATURDAY 20th: 10:00 a.m – 7:00 p.m.

Assembly:
THURSDAY 18th: 4:00 p.m - 10:00 p.m
FRIDAY 19th: 08:00 a.m - 11:00 a.m

Disassembly:
SATURDAY 20th: 7:00 p.m - 00:00 am.

4. REGULATIONS

The activity must respect the objectives and the theme pursued by the event, in addition to complying with this document and the following conditions:

DURING ASSEMBLY AND DISASSEMBLY

- o For the internal movement of materials it is the responsibility of each exhibitor to bring the necessary means to do so.
- o For fixing the carpets, only BLUE removable double-sided tape is authorized.
- o During the periods of assembly and dismantling of the activity, all the materials used must remain inside the tents and contracted facilities, in order not to block the corridors and accesses to other exhibitors or organization personnel.

DURING THE FAIR

- o During the fair's time, it will not be possible to assemble or disassemble.
- o All tables must be kept up to the floor and the legs can not be seen.
- o Cardboard boxes will not be visible.
- o The elements that are left behind in sight, should have an aesthetically appropriate back.
- o All cables must be glued to the ground with American tape.
- o Exhibitors may not deposit their products outside the contracted perimeter.
- o The distribution and exhibition of samples, products, brochures and any other type of merchandising and advertising will be done exclusively within the space hired by each exhibitor.
- o The Exhibitor will not be able to rent or assign, totally or partially, the space contracted previously to the organization to third parties.
- o Activities that endanger the physical integrity of attendees and the general public can not be carried out.
- o The different materials used in the design and decoration of the stand may not exceed or exceed the tent / stand or the limits previously contracted to the organization.
- o It is strictly forbidden to make holes, paint or alter in any way the floor and any other material, structure or furniture existing in the enclosure or belonging to EXPOKIROLAK. The cost of the repair, and the consequent compensation, that occurs due to the deterioration of any of these elements will be paid by the Exhibitor.
- o Light boxes can only be handled by personnel belonging to the Organization of the Event.
- o The Exhibitor is solely responsible, within its tent or facility, for the damage caused to its staff by those attending its space. Likewise, those materials and other belongings that are inside your installation are the exclusive responsibility of the Exhibitor.

If the event is not held for any reason beyond the control of the organizer, the exhibitors will be returned exclusively the amounts paid by them, without any right to compensation.

All exhibitors, by the fact of signing the space occupancy contract, accepts these general rules of participation. The Courts of Justice of Bilbao will be competent for any incidents deriving from the convocation and celebration of the contest.

5. CONTACT

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